



ACCREDITATION AND TRAINING SERVICES

7 Van Wouw Street, Groenkloof, PRETORIA, 0181

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Email: info@assessortrainer.co.za | Website: www.assessortrainer.co.za

ETDP SETA Accreditation Number: ETDP9952

Work-Based Learning and Development Practitioner – SP220322 – NQF 5 QCTO Accredited

Course Content:

Upon completing this Occupational Skills Programme, candidates should be able to plan, conduct, and administer work-based learning interventions (such as internships, apprenticeships, workplace learning, etc.).

Course duration:

5 Days in class, 12 weeks portfolio building

Course Outline:

- Adult learning principles; planning and preparing facilitation; facilitation techniques and tools; evaluating facilitation; inclusive practices; managing barriers; learning methodologies.
- Types of workplace learning, planning and scheduling these, aligning with unit standards and learning outcomes, and evaluating learner progression.
- Developing experiential, work-based learning plans; conducting task-focused learning sessions; establishing mentorship or coaching relationships; facilitating learning in the workplace.
- Administering and monitoring the entire process; implementing interventions; evaluating outcomes; maintaining documentation; managing stakeholders.
- Applying planning and facilitation in real workplace settings; gathering evidence; managing actual work-based learning interventions; mentoring; providing feedback; measuring progress.

Articulation Options:

- Occupational certificate: Training and Development Practitioner NQF 5

Career Opportunities:

- Work-Based Learning Coordinator / Practitioner in organisations — managing learning programmes such as apprenticeships, internships, and experiential learning.
- Mentor and coach for learners, interns, and apprentices.
- Workplace Learning Facilitator or Mentor in roles where your responsibility is to ensure effective on-the-job training.
- Learning and Development Practitioner specialising in the practical or applied aspect: organising and managing the 'work experience' components of comprehensive training programmes.
- HR / Skills Development Officer roles, specifically tasks related to work-based learning, compliance with skills development legislation, and BEE scorecard-related learning interventions.
- Quality / Assessment roles: Ensuring assessments, evidence collection, and evaluation are compliant; possibly acting as someone who prepares or monitors EISA readiness for learners.





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- Consultancy in skills development, particularly assisting workplaces to establish or enhance their work-based learning programmes.

Entry Requirements:

- An NQF level 4 qualification with communication

Accreditation and Training Services
is a registered training provider with the ETDP SETA.

